



The University of Georgia

Office of the Senior Vice President for Finance and Administration

Bursar's Office

Vendor ACH or Wire Information Form

University units requesting funds to be sent via ACH or wire to UGA's bank account are required to gather the information below from the initiator:

Initiating Bank Information

Bank Name: _____

Bank Address: _____

Country or State of Origin: _____

Bank Account Number: _____

Originator ID: _____

Payer Information

Institution or Company: _____

Dollar Amount of Transfer: _____

Invoice Number: _____

Payer Contact: _____

Payer Email Address: _____

Recipient Information

UGA Department: _____

UGA Department Contact: _____

Please forward the VendorACH or Wire Information Form along with the Electronic Funds Transfer Deposit Transmittal to the Bursar's Office (bursar@uga.edu or fax 706-583-0832).

Business Services Building • Athens, Georgia 30602-4227

Telephone 706-542-6024 • Fax 706-583-0832

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